

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

**ORDINANCE**

**APPROVING A TASK ORDER TO A JOB ORDER CONTRACT WITH  
AMSTAR, INC. IN THE AMOUNT OF \$346,177.24 FOR THE CORTEZ  
BRANCH LIBRARY HVAC IMPROVEMENTS, A FY 2022 DEFERRED  
MAINTENANCE FUNDED PROJECT LOCATED IN COUNCIL  
DISTRICT 4. FUNDING IS AVAILABLE FROM FY 2022 TAX NOTES  
AND INCLUDED IN THE FY 2022 – FY2027 CAPITAL IMPROVEMENTS  
PROGRAM.**

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**WHEREAS**, on February 17, 2022 City Council approved Ordinance 2022-02-17-0107 authorizing Job Order Contracting (JOC) with Amstar, Inc.; and

**WHEREAS**, The JOC delivery method provides the City with on-call construction, renovation and maintenance services for City buildings and facilities, of the eight contractors approved as part of the JOC, Amstar, Inc. is the JOC selected; and

**WHEREAS**, this contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, the Goal Setting Committee setting a 24% Minority/Women Business Enterprise (M/WBE) and 3% African American Business Enterprise (AABE) subcontracting goal that Amstar, Inc. has committed to meeting; and

**WHEREAS**, the existing Heating, Ventilation and Air Conditioning (HVAC) units and associated equipment at the Cortez Branch Library located at 2803 Hunter Boulevard in City Council District 4 are fifteen (15) years old and have exceeded their useful life expectancy and require replacement; and

**WHEREAS**, this task order will replace the two existing roof-top HVAC units and one Air Handling Unit (AHU). Also included as part of this task order is associated work with structural improvements to the roof, electrical upgrades and replacement of existing gas and plumbing lines; and

**WHEREAS**, construction is anticipated to begin in September 2022 and is estimated to be completed by October 2022; and

**WHEREAS**, this Ordinance authorizes a task order to a Job Order Contract including an additive alternate with Amstar, Inc. in the amount of \$346,177.24 for the Cortez Branch Library Improvements project located in Council District 4; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee, or the Director of the Public Works Department or designee, is authorized to approve a task order to a Job Order contract with Amstar, Inc. in the amount not to exceed \$346,177.24, for the for the Cortez Branch Library Improvements project. Funds are available from FY 2022 Tax Notes and included in the FY 2022 – FY2027 Capital Improvements Program.

**SECTION 2.** Payment is authorized to be encumbered and made payable to Amstar, Inc. in an amount not to exceed \$346,177.24. Payment is in support of the Cortez Branch Library Improvements project, using Fund 40099000 with the WBS element 35-00237-02-01 and GL account 5201140. Funding for this project is provided by Tax Notes and is included in the FY 2022-FY 2027 CIP Budget.

Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with approved operating and/or capital budgets for current and future fiscal years.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This Ordinance is effective immediately upon its passage by eight or more affirmative votes; otherwise, it is effective ten days after passage.

**PASSED and APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney